

**City of Fort Worth, Texas
Job Description**

Classification Title	Construction Manager		
Job Code:	MG1181	Job Family:	Management
Pay Grade	614	Date Created:	08/22/15
FLSA Status	Exempt	Date Revised:	

7. Maintains a performance measurement system of the contracting community based upon defined criteria associated with the delivery of all infrastructure projects.
8. Performs other related duties as required.
9. Adheres to assigned work schedule as outlined in the Department and City Personnel Rules and Regulations.

KNOWLEDGE, SKILLS & ABILITIES

x **Knowledge of:**

- $\frac{3}{4}$ Horizontal Construction industry and trades.
- $\frac{3}{4}$ Construction specifications and contracts.
- $\frac{3}{4}$ Principles and practices of management, supervision, training and performance evaluation.
- $\frac{3}{4}$ City and Departmental personnel policies and procedures.

x **Skill in:**

- $\frac{3}{4}$ Workload management.
- $\frac{3}{4}$ Personnel management.
- $\frac{3}{4}$ Budgeting.
- $\frac{3}{4}$ Organization and time management.

x **Ability to:**

- $\frac{3}{4}$ Communicate clearly and effectively, both orally and in writing.
- $\frac{3}{4}$ Read and interpret civil construction plans and details.
- $\frac{3}{4}$ Communicate on a technical level with contractors, engineers and construction workers.
- $\frac{3}{4}$ Monitor performance of each group and assist managers.
- $\frac{3}{4}$ Establish metrics for work being performed.
- $\frac{3}{4}$ Organize schedules and assignments.
- $\frac{3}{4}$ Analyze technical needs to facilitate the various forms and processes.
- $\frac{3}{4}$ Establish and maintain effective working relationships.

MINIMUM JOB REQUIREMENTS



Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, stooping, kneeling, crouching, reaching, walking, repetitive motions, climbing and balancing.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Light Work Depending on assignment, positions in this class typically exert up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and/or a negligible amount of force constantly having to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for the Sedentary Work category and the worker sits most of the time, the job is rated Light Work.