



! " # ! \$ % !

Hickok Street Improvements
UPC 113136

July 12, 2020

! " ! # \$ %

&'e &o(n o) C'ristians*urg is seeking e+pressions o) interest)rom consulting engineering)irms ('o (is' to *e consi,ere, to provi,e construction engineering an, inspection services)or-

& ! ' ' \$ # % (Construction o) storm , rainage system to re,uce)loo,ing un,er *usinesses in ,o (nto (n. Street improvements inclu,e relocation o) over'ea, utilities un,ergroun,, cur* an, gutter, an, si,e(alks.

) ! * " is /2,012,336

+ ! " + "% ! in Summer 2021.

&'e &o(n o) C'ristians*urg reserves t'e rig't to accept or re4ect any or all proposals receive, as a result o) t'is re5uest, to negotiate (it' any 5ual)ie,)irm or to mo,i)y or cancel in part or in its entirety t'e #e5uest)or Proposal i) it is in t'e *est interest o) t'e &o(n o) C'ristians*urg to ,o so. &'is #e5uest ,oes not commit t'e &o(n o) C'ristians*urg to provi,e any payment)or costs associate, (it' t'e preparation o) proposals su*mitte, in response to t'is #e5uest)or Proposal.

&'e &o(n o) C'ristians*urg reserves t'e rig't to alter t'e pro4ect ,elivery met'o, at any time ,uring t'e contract perio, . &'e &o(n o) C'ristians*urg (ill noti)y t'e consultant o) suc' ,ecision, revise t'e scope o) services an, respective man6'ours. &'e c'ange (ill *e implemente, utili7ing an a, ,itional task or,er or supplemental agreement *ase, on t'e contract type.

P# 8CU# ! 9 ! " & SCH! : U% !

- 8ptional Pre6Proposal Con)erence ; July 21, 2020 at 2-00 P 9
- #<P =uestions : ue ; \$ugust 3, 2020 at >-00 P 9
- !+pression o) Interest : ue : ate an, &ime ; \$ugust 11, 2020 at 3-00 P 9
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SC8P! 8< S! #BIC!S

&'e scope o) (ork s'all consist o) provi,ing compre'ensive construction engineering an, inspection services)or a &ier 1 transportation pro4ect in accor,ance (it' B : 8&Cs % \$P manual ('ic' may inclu,e *ut is not limite, to-

- Construction Contract \$, ministration
- Constructa*ility #evie (
- Pro4ect Inspections
- 9 aterials Sampling an, &esting
- Pro4ect Closeout

Dork un,er t'is Contract (ill at a minimum re5uire availa*ility)rom-

- 1 EoneF Construction 9 anagerG,
- 1 EoneF Construction Inspector SeniorG,
- 2 Et (oF Construction InspectorsG,
- 1 EoneF #esponsi*le C'arge !ngineerG,
- 1 EoneF Pro4ect #ecor,s 9 anager,
- 1 EoneF \$, ministrative \$ssistant, an,
- !ngineering Support Ei,ent)ie, *y an, at t'e ,iscretion o) t'e &o (n ,uring t'e contract perio,F.

G : enotes Hey Personnel

#oles may *e com*ine, as nee,e, an, *ase, on personnel 5ual)ications as (ell as pro4ect nee,s.

&'e &o (n ,oes not re5uire or e+pect all personnel to *e on6site at all times. 8nly one inspector Eor inspector seniorF (ill *e nee,e,)or t'e ma4ority o) t'e pro4ect. \$, ,itional on6site inspectors (oul, only *e necessary as t'e (ork re5uires Emultiple testing sites at one time, etc.F.

perform analysis and, prepare (work orders, seek input) from the project controls group regarding the schedule/cost impact and, (work with the project design group, materials, environmental, traffic engineering, right of way, the public, and all other parties necessary to meet contract schedule and, requirements.

Knowledge, Skills, and Abilities - & Construction Manager is expected to have ten (10) years of

and, knowledge in the use of contract management software (are compatible) (it's the & of the project management software) (are or as approved, by the & of the Inspector Senior must also have a working knowledge of state and, general safety, environment, and, building codes and, regulations and, codes) mathematics including algebra, geometry, and, trigonometry skill in operating computer equipment, software programs, and, inspection equipment the ability to provide technical supervision and, leadership to other inspectors read and, interpret road, survey, and, structure plans and, contract specifications apply mathematical formulas and, engineering principles to determine level, adjustments maintain records, perform rework, materials testing and, communicate effectively (it's agency and, contractor personnel and, the general public.

It is the sole responsibility of the Consultant to

limits, to excavations, drainage facilities, roads, surfaces, structures, and utilities. Inspects, issues (or) and
 inspection purposes (it) contractor's superintendent and agency personnel advises contractors of violations
 and recommends adjustments to operations. Takes field measurements of pay items. Checks placement of
 and performs tests on construction materials. Checks lines, grades, dimensions, and elevations using
 standard surveying and leveling engineering equipment. And oversees and enforces the installation of
 erosion/siltation controls and traffic control devices, and utilities. The Inspector
 also recommends changes to construction plans to meet field conditions or provide project cost savings. Inspects
 maintains project records, including daily diaries, materials notebooks, as-built plans, pay quantity
 records, and monthly estimates. Monitors local employment opportunity: is a, vantage, business
 enterprise: JIF documentation and compliance (it) ~~general~~ labor requirements? regulations, ensuring
 contractor compliance (it) program requirements.

Knowledge, Skills, and Abilities - The Construction Inspector is expected to have three (3) years of
 inspection experience including a working knowledge of road, (way, structure, bridge, and utility
 construction methods, materials, standards, construction symbols and terminology. State and federal
 environmental safety, and local employment opportunity guidelines and regulations. And
 mathematics including algebra, geometry, and trigonometry. (Working knowledge of) the Boston, United States

10 Hour 8SH\$ Sa)ety &raining

sc'ele review (, an, notice o) intent an, claims analysis, as re5ueste, *y t'e \$rea Construction !ngineer or Pro4ect 9 anager. Support Sta)) provi, es consultation, investigations, evaluations, an, (ritten , ocmumentation in t'e areas o), *ut not limite, to, constructa*ility?*i, 6a*ility review (, s'op ,ra (ings, sc'ele, ule review (an, notice o) intent analysis, as re5ueste, *y t'e \$rea Construction !ngineer or Pro4ect 9 anager.

Hno (le, ge, Skills, an, \$*ilities- &'e !ngineering Support Sta)) s' all *e un, er t'e supervision o) a Birginia license, P.!. 'aving 10 years o) e+perience in t'e practice o) engineering ,e)ine, as ('ere t'e principles an, met'o, s o) engineering are applie, to, *ut not necessary limite, to, consultation, investigation, evaluation, planning an, , esign o) pu*lic or private utilities, structures, mac'ines, e5uipment, processes, principles?practices, 'ig' (ay , esign pro4ect management, an, 'ig' (ay processes?practices. !ngineering Support Sta)) s' all 'ave e+perience (it' t'e practical application o) engineering proce, ures in roa, (ay an, utility , esign?construction.

30 C<# Part 26 requires B : 8& to collect certain ,ata a*out)irms attempting to participate in B : 8& contracts. &' is ,ata must *e provi,e, on t'e enclose, <irm : ata S'eet.

B : 8& is also re5uire, to capture : J! an, SDA9 payment in)ormation on all pro)essional services contracts. &'e successful prime consultant (ill *e re5uire, to complete C6 63)orm)or *ot' state an,)e,erally)un,e, pro)ects on 5quarterly *asis.

\$ny : J! or SDA9)irm must *ecome certifie, E(it' t'e Birginia : epartment o) Small Jusiness an, Supplier : iversityF prior to your response *eing su*mitte,. l) : J! or SDA9)irm is t'e prime consultant, t'e)irm (ill receive)ull cre,it)or planne, involvement o) t'eir o(n)orces, as (ell as t'e (ork t'at t'ey commit to *e per)orme, *y : J! or SDA9 su*consultants. : J! or SDA9 prime consultants are encourage, to make t'e same outreac' e)orts as ot'er consultants. : J! or SDA9 cre,it (ill *e a(ar,e, only)or (ork actually *eing per)orme, *y t'em. D'en a : J! or SDA9 prime consultant su*contracts (ork to anot'er)irm, t'e (ork counts to(ar, : J! or SDA9 goals only i) t'e ot'er)irm is itsel) a : J! or SDA9. \$: J! or SDA9 prime consultant must per)orm or e+ercise responsi*ility)or at least 300 o) t'e total cost o) its contract (it' its o(n)orce.

: J! or SDA9 certification entitles consultants to participate in B : 8&Cs : J! an, SDA9 programs. Ho(ever, t'is certification ,oes not guarantee t'at t'e)irm (ill o*tain B : 8& (ork nor ,oes it attest to t'e)irmCs a*ilities to per)orm any particular (ork5

1. Provi,e a list o) names an, ,etaile, a, ,resses o) all a))iliate, an,?or su*si,iary companies. In,icate ('ic' companies are su*si,iaries. l) a situation arises in respon,ing to t'is 5uestionnaire ('ere you are unsure ('et'er anot'er)irm is or is not an a))iliate, ,ou*t s'oul, *e resolve, in)avor o) a))iliation an, t'e)irm s'oul, *e liste, accor,ingly.

- \$))iliate 6 \$ny *usiness entity ('ic' is closely associate, to anot'er *usiness entity so t'at one entity controls or 'as t'e po(er to control t'e ot'er entity eit'er ,irectly or in,irectly) or, ('en a t'ir, party 'as t'e po(er to control or controls *ot'I or ('ere one *business entity 'as *een so closely allie, (it' anot'er *business entity t'roug' an esta*lis'e, course o) ,ealings, inclu,ing *ut not limite, to t'e len,ing o))inancial ('ere(it'al, engaging in 4oint ventures, etc. as to cause a pu*lic perception t'at t'e t(o)irms are one entity. <irms ('ic' are o(ne, *y a 'ol,ing company or a t'ir, party, *ut ot'er(ise meet t'e a*ove con,itions an, ,o not 'ave interlocking ,irectors' ips or 4oint o))icers serving are not consi,ere, a))iliates.

- \$)irm EprimeF s'all not su*mit more t'an one !s678k2.53658 (')-0.9 l3(r)2.36903(i)3.157(e)-6.(65

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1. Prior to the time of submission of the filing, all business entities, except for sole proprietors' firms, are required, to register (with the Virginia State Corporation Commission. Information about entity formation can be found, at <https://www.scc.virginia.gov/default.asp>. Foreign Professional corporations and, Foreign Professional Limited Liability Companies i.e., organized, or existing under the laws of a state or jurisdiction other than Virginia must possess a Common (wealth) of Virginia Certificate of Authority from the State Corporation Commission to render professional services. Any business entity other than a professional corporation, professional limited liability company or sole proprietors' firm that, do not employ other individuals for which licensing is required, must be registered, in the Commonwealth of Virginia (with the Department of Professional Regulation Occupational Regulation <http://www.dpor.virginia.gov>, Virginia Board, or Architects, Professional Engineering

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2. The & (n o) C'ristians*urg ,oes not ,iscriminate against an o))eror *ecause o) race, religion, color, se+, national origin, age, ,isa*ility, or any ot'er *asis pro'i*ite, *y state la (relating to ,iscrimination in employment.
1. \$ny o))eror ('o ,esires to protest t'e a(ar, o) a contract s'all su*mit suc' protest in (riting to t'e & (n no later t'an ten ,ays a)ter t'e announcement o) t'e a(ar, . Pu*lic announcement o) t'e a(ar, s'all *e poste, on t'e & (nCs (e*site.

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